

Glossary and Explanation of Terms for Commissioning Patient Reference Group Meetings

	Name	Definition
AQP	Any Qualified Provider	Any Qualified provider
A&E	Accident and Emergency	
AT	Area Team	A local team of staff working for the NHS Commissioning Board, responsible for areas outside the CCG's control, such as specialised commissioning
BCF	Better Care Fund	
B&H	Brighton & Hove	
BSUH	Brighton and Sussex University Hospitals	
	Cadence Report	A fortnightly performance report presented by the Chief Financial Officer to the Delivery Group
	Capped Contract	A contract between the CCG and NHS Trust (hospitals) whereby payment is capped at a certain level, instead of being based on activity levels (called 'payment by results')
CAS	Central Alerting System	
CC	County Council	
CCG	Clinical Commissioning Groups	
CHC	Continuing Healthcare	A package of continuing care provided outside hospital for people with on-going healthcare needs
CQC	Care Quality Commission	
CQPM	Clinical Quality Performance Meeting	
CQUIN	Commissioning for Quality and Innovation	
CRG	Clinical Reference Group	A monthly meeting of the CCG membership with a representative GP from each of the 13 local practices
CSU	Commissioning Support Unit	A hub of NHS staff set up to support commissioners by providing business intelligence, as well as providing back office support in areas such as Finance and HR.
	Delivery Group	A fortnightly meeting of the executive



		clinical directors and the management team of the CCG
DNA	Did not attend	
DH	Department of Health	
DTOC	Delayed Transfer of Care	
EL	Elective Admissions	
EG	Executive Group	A fortnightly meeting of the executive clinical directors and the management team of the CCG
FRP	Financial Recovery Plan	
HCAI	Healthcare Associated Infection	
H&WB	Health and Wellbeing	
HSMR	Hospital standardised mortality data	
JCU	Joint Commissioning Unit	Joint working between bodies such as County Councils and CCGs to ensure that the local health needs of the population can best be met
KPI's	Key Performance Indicators	
LAT	Local Area Team	See Area Team above
LMC	Local Medical Council	
	Locality Group	A monthly meeting of the CCG membership with a representative GP from each of the 23 local practices for Horsham and Mid Sussex CCGs
LTC	Long Term Conditions	
	Planned Care	This is where a patient is referred for treatment under a pre-determined pathway of care
	Quality Premium	The reward given to CCGs for improvements in the quality of services that they commission and for associated improvements in health outcomes and reducing inequalities
MDT	Multi-Disciplinary Team	
MOI	Memorandum of Information	
MOU	Memorandum of Understanding	
MSK	Musculoskeletal	
NCB	National Commissioning Board	
NEL	Non Elective admission	
NICE	National Institute For Health and Care Excellence	
OOH	Out of Hours	
OP	Outpatient	
OPFU	Outpatient Follow Up	
OPN	Outpatient New	
OPProc	Outpatient with procedure	
PALs	Patients Advice and Liaison Service	
PCT	Primary Care Trust	

PLD	People with Learning difficulties	
PPG	Patient Partnership Group	
PRG	Patient Reference Group	
Q&D	Quality and Development	
QIPP	Quality Innovation Productivity & Prevention	
QSG	Quality Surveillance Group	
QVH	Queen Victoria Hospital	
QOF	Quality & Outcomes Framework	
	Quality Premium	The reward given to CCGs for improvements in the quality of services that they commission and for associated improvements in health outcomes and reducing inequalities
QRM	Quality Review Meeting	
RAMU	Rapid Access Medical Unit	
REMCOM	Remuneration Committee	
RSCH	Royal Sussex County Hospital	
RTT	Referral to Treatment	
SASH	Surrey and Sussex Healthcare NHS Trust	
SaSH	Surrey and Sussex Healthcare	
SC	Secondary/Acute Care	
SCP	Strategic Commissioning Plan	
SCT	Sussex Community Trust	
SECAMB	South East Coast Ambulance Service	
SPFT	Sussex Partnership Foundation Trust	
SPC	Single Performance Conversation	Monthly meetings between director level staff at NHS Trusts (service providers) and CCGs to discuss issues arising
SHA	Strategic Health Authority	
SUS	Secondary Uses Service	The Secondary Uses Service (SUS) Programme supports the NHS and its partners by providing a single source of comprehensive data
	Transformation Board	Transformational role to deliver “care without walls” Multi agency integrated approach to health and social care
TDA	Trust Development Authority	
TFA	Tripartite Formal Agreement	Non-foundation trusts sign a TFA with the Department of Health which sets out its journey to Foundation Trust status and is a public record of the commitments each NHS trust has made to achieve FT status by a particular date

TOR	Terms of Reference	
UTC	Urgent Treatment Centre	
WSCC	West Sussex County Council	
YTD	Year to Date	